

## Privacy policy of the website

**januszkoman.com**

### GENERAL PROVISIONS

1. The administrator of personal data collected via the website januszkoman.com is Janusz Koman conducting business activity under the name of Koman Production, registered office address: Targowa 6, 07-201 Wyszków, address for correspondence: , NIP: 762-152-23-59, REGON: 551181785, entered into the Central Register and Information on Business Activity, e-mail address: koman\_shop@op.pl, hereinafter referred to as the "Administrator", who is also the Service Provider. , place of business: Targowa 6, 07-201 Wyszków, address for correspondence: Targowa 6, 07-201 Wyszków, NIP: 762-152-23-59, REGON: 551181785, e-mail address: koman\_shop@op.pl, hereinafter referred to as the "Administrator".
2. Personal data collected by the Administrator via the website are processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as the GDPR, and the Personal Data Protection Act of 10 May 2018.

### TYPE OF PERSONAL DATA PROCESSED, PURPOSE AND SCOPE OF DATA COLLECTION

1. PURPOSE OF PROCESSING AND LEGAL BASIS. The Administrator processes personal data via the januszkoman.com website in the event of:
  - a. the user using the contact form. Personal data are processed on the basis of art. 6 sec.1 letter f) of the GDPR as the Administrator's legally justified interest.
2. TYPE OF PERSONAL DATA PROCESSED. The Administrator processes the following categories of personal data of the user:
  - a. Name and surname,
  - b. Address (residence),
  - c. E-mail address,
  - d. Telephone number,
3. PERSONAL DATA ARCHIVING PERIOD. Users' personal data are stored by the Administrator:
  - a. in the event that the basis for data processing is the performance of the contract, for as long as it is necessary to perform the contract, and after that time for a period corresponding to the limitation period for claims. Unless a special provision provides otherwise, the limitation period is six years, and for claims for periodic benefits and claims related to running a business - three years.
  - b. in the event that the basis for data processing is consent, for as long as the consent is not revoked, and after the consent is revoked for a period corresponding to the limitation period for claims that the Administrator may raise and which may be raised against him. Unless a special provision provides otherwise, the limitation period is six years, and for claims for periodic benefits and claims related to running a business - three years.
4. Navigation data may also be collected from users, including information about links and references they decide to click on or other actions taken on the website. The legal basis for such actions is the legitimate interest of the Administrator (Article 6, paragraph 1, letter f of the GDPR), consisting in facilitating the use of services provided electronically and improving the functionality of these services.
5. Providing personal data by the user is voluntary.
6. Personal data will also be processed in an automated manner in the form of profiling, if the user consents to this on the basis of Article 6, paragraph 1, letter a) of the GDPR. The consequence of profiling will be assigning a profile to a given person in order to make decisions about them or to analyze or predict their preferences, behaviors and attitudes.
7. The Administrator takes special care to protect the interests of data subjects, and in particular ensures that the data collected by him/her is:
  - a. processed in accordance with the law,
  - b. collected for specified, lawful purposes and not subject to further processing incompatible with these purposes,
  - c. substantively correct and adequate in relation to the purposes for which it is processed and stored in a form enabling identification of data subjects for no longer than is necessary to achieve the purpose of processing.

### DISCLOSURE OF PERSONAL

1. Users' personal data are transferred to service providers used by the Administrator to run the website. Service providers to whom personal data are transferred, depending on contractual arrangements and circumstances, are either subject to the Administrator's instructions regarding the purposes and methods of processing this data (processors) or independently determine the purposes and methods of their processing (administrators).
2. Users' personal data are stored exclusively within the European Economic Area (EEA).

## **RIGHT OF CONTROL, ACCESS TO THE CONTENT OF ONE'S OWN DATA AND ITS CORRECTION**

1. The data subject has the right to access the content of their personal data and the right to rectify, delete, limit processing, the right to transfer data, the right to object, the right to withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal.
2. Legal basis for the user's request:
  - a. Access to data - art. 15 GDPR
  - b. Rectification of data - art. 16 GDPR.
  - c. Deletion of data (so-called right to be forgotten) – art. 17 GDPR.
  - d. Restriction of processing – art. 18 GDPR.
  - e. Transfer of data – art. 20 GDPR.
  - f. Objection – art. 21 GDPR
  - g. Withdrawal of consent – art. 7 sec. 3 GDPR.
3. In order to exercise the rights referred to in point 2, an appropriate e-mail message can be sent to the following address: [koman\\_sklep@onet.pl](mailto:koman_sklep@onet.pl).
4. In the event that the user requests the right resulting from the above rights, the Administrator shall comply with the request or refuse to comply with it immediately, but no later than within one month of receiving it. However, if - due to the complex nature of the request or the number of requests - the Administrator is unable to comply with the request within a month, it will comply with it within the next two months, informing the user in advance within one month of receiving the request - of the intended extension of the deadline and the reasons for it.
5. In the event that the processing of personal data violates the provisions of the GDPR, the data subject has the right to lodge a complaint with the President of the Personal Data Protection Office.

## **"COOKIES" FILES**

1. The Administrator's website uses "cookies" files.
2. The installation of "cookies" files is necessary for the proper provision of services on the website. "Cookies" files contain information necessary for the proper functioning of the website, and they also provide the opportunity to develop general statistics of website visits.
3. The website uses the following types of "cookies": session
  - a. "Session" cookies are temporary files that are stored on the user's end device until logging out (leaving the website).
4. The Administrator uses its own cookies to better understand how the user interacts with the content of the website. The files collect information about how the user uses the website, the type of website from which the user was redirected, and the number of visits and the time of the user's visit to the website. This information does not record specific personal data of the user, but is used to develop statistics of website use.
5. The user has the right to decide on the access of "cookies" to their computer by selecting them in advance in their browser window. Detailed information about the possibilities and methods of handling "cookies" is available in the software (internet browser) settings.

## **FINAL PROVISIONS**

The Administrator applies technical and organizational measures to ensure the protection of processed personal data appropriate to the threats and categories of data subject to protection, and in particular protects data against disclosure to unauthorized persons, removal by an unauthorized person, processing in violation of applicable regulations and change, loss, damage or destruction.

The Administrator provides appropriate technical measures to prevent unauthorized persons from obtaining and modifying personal data sent electronically.

In matters not regulated by this Privacy Policy, the provisions of the GDPR and other relevant provisions of Polish law shall apply accordingly.